

Welcome to OLLI Online Learning!

Fall 2020 Curriculum Plan
May 27, 2020

Course/Class Structure

- 10-Week term
- Monday – Friday
 - 9, 11, 1:30, 3:15, Evenings
- 75-Minute classes (default)
- Classroom size
- Classroom experiences

Fall Term Schedule

Month	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Sep 2020	6	7 Labor Day	8	9	10	11 Patriot Day	12
	13	14	15	16	17	18	19
	20	21	22 Start of (Autumnal	23	24	25	26
	27	28 Yom Kippur	29	30	1	2	3
Oct 2020	4	5	6	7	8	9	10
	11	12 Colum	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31 Halloween
Nov 2020	1 Daylight Saving Time Ends	2	3 Election	4	5	6	7
	8	9	10	11 Veter	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26 Thanksgiving Day	27	28

Important Dates

- *Registration: Tuesday Sept 1 and Weds Sept 2*
- *Classes Begin: Sept 14*
- *Yom Kippur: no classes*
- *No Spring Break*
- *Classes end: Nov 23*

Changes

- More interaction with Area Chair
- Too many, too few, just right
(unknown number of course proposals)
- Modified proposal process: new step

Modified Proposal Process

- **Required: Intent-to-Teach form**
 - Abbreviated Course Proposal Form (CPF)
 - Reviewed by the Curriculum Committee
- If accepted, then invited to submit full proposal
- Otherwise is put on "hold" list
- Full CPF submission remains the same

Course Proposal System

- Website: duke.ollicps.org
- Will contain updated announcements and proposal schedule
- Create Intent-to-Teach form
- When approved it becomes the full proposal form
- Prior term proposals can be “copied”

Fall Proposal Schedule

- Intent to teach deadline: **June 10**
- Proposal deadline: **July 1**

Month	Sun	Mon	Tue	Wed	Thu	Fri	Sat
May 2020	24	25 Memorial Day	26	27 Instructor Town Hall	28	29	30
	31	1 Open CPS: Intent to Teach	2	3	4	5	6
Jun 2020	7	8	9	10 Intent to Teach Deadline	11	12	13
	14 Flag Day	15 Notify of Proposal Status	16	17	18	19	20 Start of Summer (Summer Solstice)
	21 Father's Day	22	23	24	25	26	27
	28	29	30	1 Proposal Deadline	2	3	4 Indep. Day
Jul	5	6	7	8	9	10	11
	12	13 Proposals Approved	14	15	16	17	18

Instruction

- Not simply delivering in-person courses via Zoom
 - requires more focus
 - get less student feedback
- Instructor training provided
 - Best practices for online teaching
 - Use of Zoom
- Rehearsal session(s)

Support

- Instructors use Duke Zoom Account
- Zoom meetings scheduled by OLLI staff
- OLLI staff provides Tech support
- Volunteer serves as moderator, if needed
- IT Committee advises instructor on tech requirements for Zoom

Resources

- Instructor website
olliatdukeinstructors.pbworks.com
- Course Proposal System website
duke.ollicps.org
- Online learning website
olliatduke.online